

**BOGOTA BOARD OF EDUCATION
BOGOTA, NEW JERSEY
REGULAR MEETING
October 16, 2018
Bogota Jr./Sr. High School Cafeteria**

CALL TO ORDER by Ms. Kohles President at 7:00 p.m.

FLAG SALUTE

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.

ROLL CALL by Mr. Evcil, Board Secretary

Members Present: Mrs. DeVore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles.

Members Absent: None.

Also Present: Mr. Kennedy, Superintendent, Nathanya Simon, Board Attorney, Mr. Evcil, SBA/BS and Elizabeth Ruiz Assistant BS.

Absent: None.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Mr. McHale moved, seconded by Mr. Moore, to open to public comments. Motion unanimously approved by a voice call vote.

None at this time.

Mr. McHale moved, seconded by Mr. Moore, to close to public comments. Motion unanimously approved by a voice call vote.

Superintendent's Report

Mr. Kennedy informed and commented on the followings:

- There is an addendum to agenda for an aide and a service for sub nurses.
- Bixby media center classroom was completed, waiting on final inspection this week.

- There is an agenda item tonight for the Steen Media Center classroom renovation.
- We met in closed session in reference to review the Class III Officer contract, our attorney will be reviewing and sending back and then we will send to the borough to have them start negotiations.
- High school parking lot project is waiting for Verizon and Lightpath to remove the lines. Once that is done the poles can be removed and paving can be finished.
- Preschool fliers have gone out, we have received calls and parents have picked up applications. It is a lottery so we will see which students are picked for the program.
- Moment of silence for one of our 4th grade out of district student that passed away.
- Presentation – 2018 PARCC Test Score Results.

MINUTES

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

September 11, 2018 Work Session/Action Meeting Open

September 11, 2018 Work Session/Action Meeting Closed

September 25, 2018 Regular Meeting Open

September 25, 2018 Regular Meeting Closed

Mr. McHale moved, seconded by Mr. Moore a motion for the approval of the minutes as amended for the **September 11, 2018 Work Session/Action Meeting Open, September 11, 2018 Work Session/Action Meeting Closed** and as submitted for the **September 25, 2018 Regular Meeting Open and September 25, 2018 Regular Meeting Closed**. On a roll call vote Mrs. DeVore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes, except Mrs. Kohles recused on **September 11, 2018 Work Session/Action Meeting Open and September 11, 2018 Work Session/Action meeting Closed**. Mrs. DeVore and Mr. McHale recused from the **September 25, 2018 Regular Meeting Open and September 25, 2018 Regular Meeting Closed**. Motion Carried.

Consent Agenda Resolutions

Education 10-16-18-01, 10-16-18-02, 10-16-18-03, 10-16-18-04, 10-16-18-05, 10-16-18-06, 10-16-18-07, 10-16-18-08, 10-16-18-09, 10-16-18-10, 10-16-18-11

Personnel 10-16-18-14, 10-16-18-15, 10-16-18-16, 10-16-18-17, 10-16-18-18, 10-16-18-19, 10-16-18-20, 10-16-18-21, 10-16-18-22, 10-16-18-23

EDUCATION

Approval of HIB Report

10-16-18-01 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the School Self-Assessment for Determining Grades under the Anti-Bullying Bills of Rights Act Summary Report for the 2017/2018 school year.

Approval of School Nursing Plan

10-16-18-02 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the Bogota School District Nursing Plan for the 2018/2019 School Year in accordance to N.J.A.C. 6A:16-2.1 through 2.5.

Approval of District Goals and Objectives

10-16-18-03 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the District Goals and Objectives for the 2018/2019 school year as attached, which shall be made a part of this resolution.

Approval of Field Trips

10-16-18-04 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following field trips.

Date	Staff	Students	Location	Expense
10/19/18	Monica Garcia Karol Misa	Grade 7-12	Six Flags – Fright Fest	To be paid by students
10/24/18	Pasqua Candelaria Alexandra DelRosso Maria Castillo	Grade 5	Thomas Edison Center	To be paid by students
1/22/19	Karol Misa Shannon Raftery	Grade 7-12	“Mean Girls” Broadway Show – NYC	To be paid by students
12/11/18	Karol Misa Joan Frey	Grade 7-12	Radio City Christmas Spectacular – NYC	To be paid by students
11/16/18	John Sterling Ryan Yaiser Tara Amanna	Grade 11-12	William Paterson – Annual Math Fair	None
3/21/19	Pasqua Candelaria Alexandra DelRosso Dan Limone Michelle Ratliff	Grade 5	American Museum of Natural History NYC	To be paid by students
12/3/18	John Sterling Ryan Yaiser Victoria Antropow	Grade 11-12	Ramapo College	None
5/31/19	Monica Garcia Pura Martinez Tom Hughes Heidi Zacccone	Grade 9-10	Spirit Cruise Lines	To be paid by students
1/18/19	Pura Martinez Monica Garcia Mike Maldonado	World Language Students	Univision Communications Broadcast Network	To be paid by students
11/2/18	Bob Calleja Kristen King Lou Severino	Grade 9-12	Storm King Art Center	To be paid by students

Approval of Professional Conferences

10-16-18-05 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the following professional conferences (pending fund availability).

Name	Description	Location	Date	Amount
Arlene Crugnola	DECA Advisory Committee Meetings	Various	Various dates throughout the 2018/2019 school year	None
Janine Martin	Suicide Prevention Lakeview Learning Center	Wayne, NJ	10/26/18	None
Gina Lorusso	PESI – to learn behavioral techniques for children with emotional and behavioral problems	Parsippany, NJ	10/29/18	\$199
Donna Citakian	PESI – to learn behavioral techniques for children with emotional and behavioral problems	Parsippany, NJ	10/29/18	\$199
Michelle Hassan	Managing anxiety & depression among students	Cornerstone Day School – West Orange, NJ	10/24/18	None
Tara Amanna	2018 Alcohol, Tobacco, & other Drugs Conference	Teaneck Marriott	11/2/18	\$50
Pura Martinez	To improve AP Spanish & brush up on changes and development	Newark, NJ	12/6/18	\$259
Kimberly Schwind	BCCTG G&T Teachers Meeting	South Hackensack, NJ	10/26/18	None
Peter Russo	CIACC Meeting	Bergen Community College	10/12/18	None
Arlene Luna	Transition from school to adult services planning	BCCS Paramus, NJ	10/26/18	None
Michelle Hassan	Transition from school to adult services planning	BCCS Paramus, NJ	10/26/18	None
Mara Wilson	Transition from school to adult services planning	BCCS Paramus, NJ	10/26/18	None
Lisa Finizio	Math Fact Fluency	Rutgers University	10/19/18	\$85 + mileage
Jill Connolly	Special Education Directors Toolkit	NJPSA Monroe, NJ	11/2/18	\$149
Denise Giaimo	Dodge Poetry Festival	Newark, NJ	10/18/18	None

Name	Description	Location	Date	Amount
Nicolle Kelemen	Math Fact Fluency	Rutgers University	10/19/18	\$85 + mileage
Katie Voellm	Math Fact Fluency	Rutgers University	10/19/18	\$85 + mileage
Lisa Kohles Charles Severino Kathy VanBuren Damian Kennedy Irfan Evcil	NJSBA Convention	Atlantic City, NJ	10/22/18 – 10/25/18	\$200 + expenses

Approval of Out of District Placements

10-16-18-06 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of Student #10412 at Bergen Technical High School Paramus Shared Time program at the contractual rate of \$9,216 for the 2018/2019 school year.

Approval of Walking Procedure and Parental Permission Sign off

10-16-18-07 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the Bogota Public School walking procedure and parental permission sign off form, in support of the Transportation Alternatives Program application being proposed for the Borough of Bogota, as attached.

Approval of Home Instruction

10-16-18-08 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Diane Baranello to provide home instruction to Student #27681.

Approval of Home Instruction

10-16-18-09 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Diane Baranello to provide home instruction to Student # 11102.

Approval of Hospital Instruction

10-16-18-10 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the Educational Services Commission of New Jersey to provide hospital based instruction at Children's Specialized Hospital to Student #25657 at the contracted rate of \$69 per hour.

Approval of SBJC Transition Counselor

10-16-18-11 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves SBJC Transition Counselor to provide Community Based Instruction to special education students throughout the 2018/2019 school year. Students will take trips into the community on various days throughout the school year.

Mr. Moore moved, seconded by Mrs. Lewis a motion for the approval of consent agenda items **10-16-18-01 through 10-16-18-11**. On a roll call vote Mrs. Devore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery

and Mrs. Kohles voted yes except Mr. Severino excused for #4 Lou Severino. Motion Carried.

Approval of Starlight Homecare Agency, Inc.

10-16-18-12 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Starlight Homecare Agency, Inc/Star pediatric Homecare Agency to provide substitute nursing services to Student #26974 at the contractual rate of \$46 per hour for an LPN and \$56 per hour for an RN not to exceed \$15,000 for the 2018/2019 school year.

Approval of Job Description - Preschool Master Teacher and Coach

10-16-18-13 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the job description for Preschool Master Teacher and Coach, as attached.

Mr. Moore moved, seconded by Mr. McHale a motion for the approval of consent agenda items **10-16-18-12 through 10-16-18-13**. On a roll call vote Mrs. Devore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion Carried.

PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

Approval of Co-Curricular Positions

10-16-18-14 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Co-Curricular Positions for the 2018/2019 school year, as follows:

Chelsea Nagurka	Student Council Advisor Bixby	\$ 600
Yvonne Breiner	6th Grade Yearbook Advisor Bixby	\$ 600
Tricia Miraldi	Garden Club Advisor Bixby	\$ 600
Kristen Severino	11th Grade Co-Advisor	\$ 548 (1/2)

Approval of Coach Position

10-16-18-15 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Christian Cortavarria** as Fall Weight Room Supervisor at a salary of Step 2 \$1,011 for the 2018/2019 school year.

Appointment of Substitute Teachers

10-16-18-16 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Shelley Claude Washington** as a Substitute Teacher at \$100 per diem for the 2018/2019 school year.

Approval of Salary Adjustment

10-16-18-17 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the salary adjustment for the completion of course credits, as per the negotiated Agreement for the 2018-2019 school year, retroactive to September 1, 2018 for the following staff members:

<u>Name</u>	<u>Current Salary</u>	<u>Adjustment</u>
Chelsea Nagurka	BA Step 3 \$50,898	MA Step 3 \$58,898
Heather Lewis	BA Step 4 \$51,898	MA Step 4 \$59,898

Approval of Payment of Honorarium

10-16-18-18 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves (per the negotiated agreement between the Board of Education and the Bogota Education Association) the following staff members are entitled to receive the honorarium of \$500 for perfect attendance during the 2017/2018 School Year:

Jr./Sr. High School

Joanne Hrabovsky

Bixby School

Francesca Sciavicco

Approval of Payment of Honorarium

10-16-18-19 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves (per the negotiated agreement between the Board of Education and the Central Office Support Staff) the following staff members are entitled to receive the honorarium of \$500 for using one or less sick days during the 2017/2018 School Year:

Central Office

Teresa Andriopoulos

Carla Cespedes

Moraima Hamue

Approval of Maternity Leave

10-16-18-20 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the maternity leave of **Maria Castillo**, Special Education Teacher at Steen School, as follows:

February 6, 2019 through March 19, 2019 using 28 sick days

March 20, 2019 through June 26, 2019 FMLA and NJFLA running concurrently. Returning to work September 2019

*above dates subject to change pending used sick days prior to the start of maternity leave and actual date of leave.

Approval of Merit Goals

10-16-18-21 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following School Business Administrator's qualitative merit goals for 2018-2019 school year:

Qualitative Goals	Merit Bonus amount
Goal#1 Obtain Certificate of Excellence for FY2018 CAFR	2.5% of base salary
Goal#2 Complete energy audit by NJ Clean Energy Program	2.5% of base salary

Approval of Revision to Substitute Nurse Rate

10-16-18-22 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the revision to the Substitute Nurse Rate for the 2018/2019 school year at \$175 per diem.

Approval of Substitute Nurse

10-16-18-23 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Christine Flanagan** as a Substitute Nurse at \$175 per diem for the 2018/2019 school year.

Mr. Moore moved, seconded by Mr. Severino a motion for the approval of consent agenda items **10-16-18-14 through 10-16-18-23**. On a roll call vote Mrs. Devore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion Carried.

Rescind Appointment

10-16-18-24 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the appointment of **Vickie Parra** as a Teacher Aide for the 2018/2019 school year (resolution 9-25-18-23)

Mr. Severino moved, seconded by Mrs. VanBuren a motion for the approval of consent agenda items **10-16-18-24**. On a roll call vote Mrs. Devore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion Carried.

FINANCE

Approval of Bill List

10-16-18-25 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of bills in the amount of \$889,463.21 dated October 16, 2018 as per the attached, which will become part of this resolution.

Approval of Budgetary Line Item Expenditure

10-16-18-26 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, September 30, 2018 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district's fiscal obligations for the remainder of the fiscal year.

Approval of Payroll Transfer

10-16-18-27 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of September 2018 in the amount of \$ 1,088,587.33 dated as attached, which shall be made a part of this resolution.

Approval of Report of the Secretary

10-16-18-28 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of September 2018 as attached, which shall be made a part of this resolution.

Approval of Report of the Treasurer

10-16-18-29 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Treasurer for the month of September 2018 as attached, which shall be made a part of this resolution.

Approval of Budget Transfers

10-16-18-30 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies budget transfers for the month of September 2018; as attached, which shall be made a part of this resolution.

Approval of Contract with Gaggle

10-16-18-31 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves award of contract with Gaggle for Safety Management services and SpeakUp Tipline for Google, in the amount of \$9,090 for the period of November 1, 2018 and October 30, 2019

Approval of Contract with Bayada Home Health Care Inc.

10-16-18-32 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves award of contract with **Bayada Home Health Care Inc.** for substitute school nurse services, in the amount of \$52 per hour not to exceed \$15,000 for 2018-2019 school year.

Approval of Contract with Integrated Nursing Associates LLC.

10-16-18-33 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves award of contract with **Integrated Nursing Associates LLC.**, for substitute school nurse services, in the amount of \$58.50 per hour not to exceed \$10,000 for 2018-2019 school year.

Acceptance of Grant Money

10-16-18-34 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts the 2018 NFL Foundation Pro Bowl Champion Grant in the amount of \$10,000.

Mr. McHale moved, seconded by Mr. Moore a motion for the approval of consent agenda items **10-16-18-25 through 10-16-18-34**. On a roll call vote Mrs. Devore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Ms. Montgomery and Mrs. Kohles voted yes. Mr. Severino voted yes to all except on **10-16-2-18-25** # 22618 he recused and #

22647 he voted no and Mrs. VanBuren voted yes except **10-16-18-25** # 22647 voted no.
Motion Carried.

Approval of Submission of "Other Capital Project"

10-16-18-35 BE IT RESOLVED, that the Board of Education of the Bogota School District in the county of Bergen, hereby approves the submission of the following "Other Capital Project" to the Department of Education for review and approval and for amendment to the Long Range Facilities Plan. It is further understood that the District is not seeking funding at the current time for this project:

School	Project	DOE Project #
Lillian M. Steen School	Media Center Classroom	0440-050-19-1000

Mr. Severino moved, seconded by Mrs. VanBuren a motion for the approval of consent agenda items **10-16-18-35**. On a roll call vote Mrs. Devore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion Carried.

PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

Approval of Teacher Aide

10-16-18-36 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Jessica D'Esposito** as a teacher aide at a rate of \$15 per hour for the 2018/2019 school year.

Mr. Severino moved, seconded by Ms. Montgomery a motion for the approval of agenda items **10-16-18-36**. On a roll call vote Mrs. Devore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion Carried.

FINANCE

Approval of Contract with Delta-T Group

10-16-18-37 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves award of contract with **Delta-T Group** for substitute school nurse services, in the amount of \$41.75 per hour not to exceed \$15,000 for 2018-2019 school year.

Mr. Severino moved, seconded by Mrs. Lewis a motion for the approval of agenda items **10-16-18-37**. On a roll call vote Mrs. Devore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr.

Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes.
Motion Carried.

COMMITTEE REPORTS

None.

OLD BUSINESS

Mr. Severino asked why the basketball game was cancelled two weeks ago. Mr. Kennedy responded that the organization could not provide the certificate of insurance. Mr. Severino also asked, was it someone private was using it. Mr. Kennedy responded that it was presented to us as a veteran's program, Care for the Brave, however, our insurance company told us without insurance from the veteran's program we would be liable, so we cancelled after reaching out to the chief of police whom concurred. Mr. Severino asked if the veteran's program put in a building use form. Mr. Kennedy said yes, that he was working on it with him. Mr. Severino asked if the veterans were going to charge an entrance fee. Mr. Kennedy said they were going to ask for a donation.

NEW BUSINESS

None.

HEARING OF PUBLIC

Mr. Moore moved, seconded by Mr. Severino, a motion to open the meeting for public comment. Motion unanimously approved by a voice call vote.

Citizen Mr. Mazzella said that a resident at Palisades Avenue house which boarders the new driveway, asked Mr. Mazzella if the board will recondition his lawn that was torn up for new fencing. Mr. Mazzella recommended the resident to go to a board meeting and ask himself. Also, asked if there will be garbage cans.

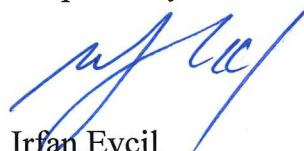
Mr. Kennedy responded to have the resident contact the board office so that we can forward this to the architects. Also, responded the Department of Education ask that there be no garbage cans put outside.

Mr. McHale moved, seconded by Mr. Severino, a motion to close the meeting for public comment. Motion unanimously approved by a voice call vote.

ADJOURNMENT

Mr. Severino moved, seconded by Mr. McHale a motion for adjournment of the meeting at 7:42 p.m. Motion unanimously approved by a voice call vote.

Respectfully submitted,



Irfan Evcil
Board Secretary